



Accounting Co-op Summer 2009

- Mission Statement:** Starlight Theatre Association of Kansas City, Inc. is a not-for-profit corporation that presents first quality professional entertainment and arts education to diverse audiences, while building an appreciation for the performing arts, and preserving and enhancing the Starlight venue for future generations. Starlight is committed to family-oriented entertainment at affordable prices, with a focus on musical theatre.
- Position Description:** A Co-op student will assist in all accounting functions at Starlight Theatre. Typical tasks will include payroll, accounts payable, daily bank deposits, revenue classification, assisting with financial reporting, and various other tasks as they arise.
- Majors Desired:** Accounting is preferred, but may also consider Finance or Business.
- Required Computer Skills:** Windows, Excel, Word Processing
- Desired Computer Skills:** Microsoft Great Plains Accounting Software knowledge is a plus but not required.
- Salary:** \$11.00 per hour
- Time Commitment:** Full-time from June to late August---Starting and ending dates are negotiable.
- Application Method:** Email, Fax and Mail
- Application Deadline:** February 27, 2009
- Application Materials:** Completed Intern Application found at www.kcstarlight.com, Resume, and Cover Letter

For more information on this position:

Starlight Theatre Association of Kansas City
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